



10th Annual MarketPlace Hello!

On **Saturday, November 4, 2023, 10am to 3pm** the *Abington Heights Civic League, Inc* will be hosting the **10th Annual MarketPlace** back at the Abington Heights Middle School.

As an **artisan, farmer, crafter, or local business**, we invite **YOU** to be a vendor!

All proceeds from the *MarketPlace* go directly to the **Abington Angels program**—the AHCL's charitable program that supports students and their families who are in need. What does the *Abington Angels* program do for these families? In preparation for Thanksgiving, Winter and Spring breaks, *Abington Angels* purchase, package & distribute the makings for entire holiday meals, as well as pantry staples for each break. Working from “wish lists” created by the children of these families, *Abington Angels* purchase, wrap & distribute holiday gifts. *Abington Angels* gather & prepare gently used clothing for distribution. *Abington Angels* expanded to include school supplies to our elementary schools. In 2022, the *Abington Angels* program had 21 families participate in Winter Break drive

The vendor fee for this event is **\$35 for a 8'x 8' booth, \$60 for a 16'x 8' booth, \$75 for a 24'x 8' booth**. Tables are not included. Arrangements can be made to rent an 8 foot. table for \$10 each. Electricity is limited and may be available for an additional \$5; however, you must provide your own extension cord.

MarketPlace Vendor Stipulations

- **MarketPlace Set Up/Break Down.** Set Up: Saturday, November 4 from **8:30am to 9:45am**. Break Down: All merchandise must be removed from the premises between **3pm and 4:30pm** on the same day.
- Vendors can drive down to the **front or gym entrance** to unload, and then park in the parking area. If assistance is needed, let us know. Volunteer labor will be very limited.
- Social distancing will be honored depending on Abington Heights School district Policy at the time of the event and **as well as any mask mandates**.
- We request that all vendors **attend their booths** at all times. Food will be sold in the Concession Stand throughout the day.
- Business Vendors are welcomed & encouraged, however, only one representative from each company is allowed and will be chosen on a first-come, first-served basis.
- *AH Middle School* is a **smoke & alcohol free environment**. **No pets** are allowed on premises.
- All vendors are asked to donate one item/basket (valued at \$25 or more) to the *Market Raffle* to benefit the *Abington Angels* program.

10th Annual MarketPlace Vendor Application

Due By: October 20th

Name of Representative & Name of Business (if applicable)

Address

Phone

Email

Website/Facebook

Please print a brief description of your art/product/craft/business

Item to be donated to *MarketPlace Raffle*

Spaces are not to be shared. Each vendor must register for an individual space. Each vendor will receive an email confirmation upon receipt of this application.

Cancellation/Refund Policy: If the AHCL is forced to cancel this event, a **full refund** of all Vendor Fees will be returned. If a vendor must cancel, they can at their own expense.

Vendor Fees

Number of spaces: ____ \$35 8'x8' booth ____ \$60 16'x8' booth ____ \$75 24'x8' booth

Number of tables to rent for \$10 each: ____ Electricity requested for \$5: ____

Total Amount Due: _____ Form of payment: CC Check Cash

Online Application Submission

Complete, save & email this completed application to ahmsmarketplace@gmail.com. Pay online with a **credit card** at <http://abingtonangels.ch2v.com/content.asp?PageID=6>

Note: Your credit card statement will identify the sale as **ABINGTONAN* ABINGT**

Mail-In Application Submission

Print & complete this application and mail, along with your cash or check payment, to the attention of **Jennifer Bachan-Breiten, 217 Willow Rd, Dalton, PA 18411**. Please make checks payable to **AHCL, Inc.**

Note: In the event of a returned check, the vendor's fee plus \$35 will be due immediately in the form of cash.

The undersigned understands and agrees to all **MarketPlace Vendor Stipulations** described herein. It is understood that placement requests cannot be guaranteed, all spaces are assigned first-come, first-served. The undersigned, intending to be legally bound, hereby releases and holds harmless *Abington Heights Middle School SD*, and *Abington Heights Civic League, Inc.* from any and all liability arising from the use of the AHMS facilities on Saturday, November 4, 2023.

Signature

Date

PAGE 2 of 2

| CASH ____ | CHK ____ | CC ____ | AMT PD ____ | RCV'D DATE ____ | RCV'D # ____ | AHCL INTL ____ | EMAILED ____ | FB ____ | TY ____ |

**Please, Attach to
Your Donation**



**10th Annual MarketPlace
Market Raffle Donation**

Within the *MarketPlace*, there is a *Market Raffle* to benefit the *Abington Angels* program.
We request all vendors donate one item/basket of their choice to be raffled. Please attach this form to your donation and bring it to the check-in table by 9:30am on the day of the event.

NOTE: We ask that each donated vendor item/basket has a value of at least \$25.

Name of Vendor

Title of Donation

Approximate Cost of Donation

Description of Donation: